

**SHADE TREE REGULAR MEETING MINUTES**  
**January 13, 2022**

Meeting Called to Order: 7:03 p.m.

Members in Attendance: K. Halpin, , D. Butler, S. Marr, S. McDonald, M. Christie, J. Brown  
Absent – G. Pohorley

**MINUTES:**

**Regular Meeting**

The Washington Borough Shade Tree Commission Meeting was called to order and the “Open Public Meetings Act” read into the Record. The meeting was duly advertised and posted on the Bulletin Board for Thursday, January 13 2022. A Motion was made by S. McDonald and seconded by J. Brown that the minutes be approved for the meeting of December 8, 2021.

Ayes: 5, Nays: 0 Abstain: 1  
Motion Carried

**COMMUNICATIONS:**

1. Holiday card – Action Tree

**OLD BUSINESS:**

1. Tree City Recertification Application – K. Halpin will pick folder form L. Geller to give to S. Marr.
2. 2021 Accomplishment Report – L. Geller to look into maintenance report for finance.
3. 2022 Tree Seedling Catalog – S. Marr spoke to Deputy Mayor E. Conry and confirmed April 30, 2022 for Arbor Day presentation. S. Marr will get back to us in February about Seedling Catalog.
4. NJUCF Stewardship Grant Update – As of today we did not receive any proposals. L. Geller will follow up with S. Fleming email to see if anything was received and K. Halpin will follow up with the vendors.
5. Action Tree Service Grand Ave Maintenance – Grand Ave was trimmed per K. Halpin and she also signed the Purchase order and L. Geller will send it in for payment.

1. Elections and Reappointments of Shade Tree Commission member.

Kathy Halpin was nominated for Chairperson. A motion was made by S. McDonald and 2<sup>nd</sup> by D. Butler.

Ayes: 6, Nays: 0 Abstain: 0  
Motion Carried

Gary Pohorely was nominated for Secretary. A motion was made by S. McDonald and 2<sup>nd</sup> by M. Christine.

Ayes: 6, Nays: 0 Abstain: 0  
Motion Carried

2. 2022 Shade Tree Commission Meeting Schedule for 2022 on the Second Thursday of each month. (\*Summer meeting dates may be cancelled if there is no new business scheduled)

February 10, 2022, March 10, 2022, April 14, 2022, May 12, 2022, June 9, 2022,  
\*July 14, 2022, \*August 11, 2022, September 8, 2022, October 13, 2022,  
November 10, 2022 and December 8, 2022

3. Temporary 2022 Budget – L. Geller will follow up with N. Turchan and P. Drake for temporary budget for 2022

4. Master Plan Update Survey – S. Marr shared it on Facebook for the residents to fill out.

5. 20 West Stewart Street – L. Geller shared the pictures of the Shade Tree from resident S. Kontos. K. Halpin will look at the tree and get back to L. Geller on findings.

**ADJOURNMENT:**

Hearing no further business before the Commission, it was moved by S. Marr and seconded by S. McDonald that the meeting be adjourned at 7:52 p.m.

Ayes: 6, Nays: 0  
Motion Carried

Respectfully submitted,

Lee Geller